



# 香港老年學護士協會

**HONG KONG NURSES ASSOCIATION OF GERONTOLOGY**

**HONG G.P.O. BOX 657; EMAIL:hknag1999@yahoo.com.hk**

## **Minutes of the 5th Council Meeting (08-10) of**

**Hong Kong Nurses Association of Gerontology Ltd**

**Held on 24-2-09 (Tuesday) at 6:30pm**

**HK Academy of Nursing Preparatory Committee Office,**

**G/F, Nursing School, PMH.**

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Present	Mr. YUEN Chi Man, Anders	Chairperson
	Ms POON Po Wah, Rebecca	Hon Secretary / T&D Fund Secretary
	Ms CHENG Po Po, Peggy	Hon Treasurer
	Ms LUK Po Chu, Bella	Hon Treasurer / IT Subcommittee / CNE Evaluation Subcommittee
	Ms CHU Ho Nee, Connie	Education Subcommittee
	Ms YUEN Yuet Sheung, Carol	Newsletter Subcommittee
	Ms HON Sin Ming, Alice	IT Subcommittee
	Ms IP Kam Tin, Regina	IT Subcommittee
	Dr. SIU Lai Sheung, Katherine	Co-opt Member
	Absent with apologies	Ms LOW Pau Le, Lisa
Ms CHAN Mei Wai		Hon Secretary
Ms PAU Mei Lin, Margaret		Education Subcommittee
Ms LEUNG Yin Ling		CNE Evaluation Subcommittee
Ms LAW Po Ka, Noble		IT Subcommittee
Ms HO Kam Yee, Joan		Council Member
Ms TANG Fun Kei, Ivy		Co-opt Member

### **1. Confirmation of the Minutes of Last Meeting**

The minutes were confirmed without amendment

### **2. Update the current financial accounts**

2.1 Ms P Cheng reported to the Council the updated financial status

2.2 Ms B Luk would follow with the solicitor and Inland Revenue Department for procedures relating transformation of the Council as non-profit organization and for issues relating tax exemption

### **3. CNE Evaluation Subcommittee Report**

3.1 Ms B Luk summarized that 11 HKNAG activities were eligible for inclusion as CNE activities

### **4. Newsletter Subcommittee Report**

4.1 Ms C Yuen reported that the next issue would be published in July. Main theme would be AGM and articles from professional experts



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## 5. Education Subcommittee Report

- 5.1 Seminar on 'Leg ulcer Management and Common Foot Problems among Older People' was successfully completed and overwhelmed with excellent response
- 5.2 Chairperson reminded the Subcommittee to send course information to donors for reference
- 5.3 Council members came with mutual agreement on the following:
  - 5.3.1 To repeat organizing those courses with good response
  - 5.3.2 To enhance cost-effectiveness and efficiency, might look for sponsorship for organizing workshop
  - 5.3.3 Might try out ways to organize courses in series
- 5.4 Proposal for the next seminar would be Oral Care. Ms C Yuen & Ms. R Poon would liaise with speakers

## 6. AGM

- 6.1 There would be only one keynote speaker
- 6.2 Ms L Low was assigned as the convenor and would prepare the job allocation checklist
- 6.3 As the AGM might exceed 55 attendants, Ms P Cheng would liaise with Eaton Hotel for price adjustment
- 6.4 IT subcommittee would assist in publicity of this event as Public Relations Subcommittee
- 6.5 To enhance recruitment, could publicize future courses in AGM
- 6.6 To enhance communication,
  - 6.6.1 Ms B Luk would check against the domain name to send email message in groups
  - 6.6.2 Convenors would be given a mobile phone for answering public enquiries. Ms R IP would assist in purchasing the mobile phone

## 7. Fellowship Program

- 7.1 Chairperson would send a fellowship framework sample for members to take reference before discussion in the next meeting

## 8. Training and Research Fund Policy

- 8.1 Ms R Poon had prepared a draft for members reference and attached as appendix

## 9. AOB

- 9.1 On behalf of the Council, Chairperson thanked Ms R IP's assistance in purchasing a computer

## 10. Date of Next Meeting

- 10.1 The meeting was adjourned at 8:05pm
- 10.2 The next meeting would be held on 20/4/2008 (Monday) at 6:30pm in the same venue

Ms Yuen Yuet sheung, Carol  
For SECRETARY

Mr. Yuen Chi Man, Anders  
CHAIRPERSON