



香港老年學護士協會
HONG KONG NURSES ASSOCIATION OF GERONTOLOGY
HONG KONG G.P.O. BOX 657; EMAIL:hknag1999@yahoo.com.hk

Minutes of the 1st Council Meeting (08-10)

Held on 7-7-08 (Monday) at 6:15pm,

HK Academy of Nursing Preparatory Committee Office, G/Floor, Nursing School, PMH

Present:	Mr. YUEN Chi Man, Anders	Chairman
	Ms CHAN Mei Wai	Hon Secretary
	Ms POON Po Wah, Rebecca	Hon Secretary / T&D Fund Secretary
	Ms CHENG Po Po, Peggy	Hon Treasurer
	Ms Luk Po Chu, Bella	Hon Treasurer / IT subcommittee / CNE Evaluation Subcommittee
	Ms CHU Ho Nee, Connie	Education Subcommittee
	Ms PAU Mei Lin, Margaret	Education Subcommittee
	Ms LEUNG Yin Ling	CNE Evaluation Subcommittee
	Ms Yuen Yuet Sheung, Carol	Newsletter Subcommittee
	Ms HON Sin Ming, Alice	IT Subcommittee
	Ms IP Kam Tin, Regina	IT Subcommittee
	Ms LAW Po Ka, Noble	IT Subcommittee
	Ms Ho Kam Yee, Joan	Council Member
	Dr SIU Lai Sheung, Katherine	Co-opt Member
	Ms TANG Fung Kei, Ivy	Co-opt Member
Absent with apologies:	Ms LOW Pau Le, Lisa	Vice-chairman / CNE Evaluation Subcommittee

Minutes:

1. Confirmation of the minutes of last meeting

The minutes were confirmed without amendment.

2. Update the current financial accounts

2.1 Ms P Cheng reported to the Council the updated financial account balance.

2.2 Members agreed that the authorizing personnel for issuing cheque would be any three out of the 4 responsible person. The responsible person would be chairman, vice-chairman and the two Hon Treasurers.



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3. Election of office-bearer for the Council 2008-2010

3.1 Mr. Yuen announced the election of office-bearer as Status Quo. All members agreed with the election result.

3.2 Members agreed to invite former vice-chairman Ms Rosanna Liu & former hon-treasurer Ms Winnie Cheung as our co-op members.

4. Honorary Advisors for the Council 2008 – 2010

The list of advisors would be confirmed as soon as possible.

5. The second scientific meeting cum 11th annual general meeting

The meeting has been held successfully on 14 June 2008.

Ms A Hon reported there was good feedback from the attendants.

6. CNE Evaluation Subcommittee

6.1 Ms B Luk reported that there was overwhelming feedback for the following three seminars which were held at the last year: Seminar on Dementia; Gerontological Nursing Certificate Course for Nurses Working in OAH & Seminar on Updates on Care of Geriatric Clients requiring Continuous Ambulatory Peritoneal Dialysis.

6.2 The recommendations from the subcommittee as follows:

Seminar on Dementia: to be repeated one more time

Gerontological Nursing Certificate Course for Nurses Working in OAH: to be held 3 times per year

Updates on Care of Geriatric Clients requiring Continuous Ambulatory Peritoneal Dialysis: to be held 2 times per year

6.3 The subcommittee was also make comments as follows:

6.3.1 make clear the role of nurse convenor

6.3.2 the speaker evaluation should be performed in the future

6.3.3 complete the evaluation form once the seminar or course had been conducted

6.4 After discussion, the hardcopy of the evaluation form and the seminar information would be kept at HK Academy of Nursing Preparatory Committee Office, PMH.

7. Updates on Care of Geriatric Clients requiring Continuous Ambulatory Peritoneal Dialysis

Ms M Pau would organize the captioned seminar in collaboration with Renal Nurses Association. Tentatively, the seminar would be held in October 2008.



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8. 醫護人員專業培訓 - 照顧院舍內痴呆症長者

The training was organized by Helping Hand and supported by the Association. The application was commenced.

9. Sponsorship for overseas visit

The acceptance reply was received.

10. Training & development fund

Members agreed that the fund was used to sponsor for related conference activities and research activities. Ms R Poon would prepare an official position statement for the fund.

11. Newsletter

Ms L Low had drafted the outline of the coming issue. It was planned the issue would be distributed in September or October. Ms C Yuen would be the chief-editor of the coming issue.

12. Date of next meeting

8th September 2008 (Monday), 18:30hr at HK Academy of Nursing Preparatory Committee Office, PMH

13. There was no other business and the meeting was adjourned at 20:30hr.

Ms POON Po Wah, Rebecca
Hon Secretary

Mr Yuen Chi Man, Anders
Chairman